



Oakville Creekside Alliance Church Bylaws

The Bylaws are compiled with accordance to the Local Church Constitution stipulated in the Manual of The Christian and Missionary Alliance in Canada. The Bylaws are not in conflict with the provisions of the Constitution.

1. Name

The name of the church shall be Oakville Creekside Alliance Church of the Christian and Missionary Alliance in Canada, henceforth referred to as the Church.

2. Ordinances

2.1. Baptism

All applicants for Baptism shall be at least thirteen (13) years old and shall;

- 2.1.1. Be moved by Spirit, clearly understand and accept biblical principles of salvation and baptism, completion of Church- approved “Baptismal Class”.
- 2.1.2. Be interviewed by Pastor (or his designate) and one member of the Board.

3. Membership

3.1. Classifications of Membership

3.1.1. Active Member

Requirements to be met by the applicants who:

- a. have reached eighteen (18) years of age;
- b. have been baptized in either :
 - this Church under the aforementioned (2.1.1) manner and have regularly attended services for over three (3) months;
 - or in other churches but have regularly attended services for over six (6) months;
- c. have applied for membership and have been reviewed and approved by the Board;
- d. have completed Board provided “ Membership Class” and have been interviewed by member of the Board;
- e. have pledged to accept and uphold the Local Church Constitution and Bylaws;
- f. whose name is posted for two (2) weeks for public feedback, and having no factual and signed complaint from other members.

3.1.2. Youth Membership is granted to baptized youth under eighteen (18) years who have regularly attended services for over three (3) months

3.1.3. Honorary Membership is offered to Pastors who have had prior services at this Church and be recognized by the Board

3.1.4. Inactive Member:

Members

- who have moved away
- who have not regularly attended services for six months or



- who are no longer in sympathy with the doctrines of the church.

shall be classified as Inactive Member, and be informed by the Board.

But a member shall not be classified as an inactive member;

- if the member is unable to attend because of illness, disability or employment, provided that the member continues in active support of the church through prayer, gifts or other means, or
- if the member is a student attending school outside the area who desires to continue as a member in writing..

Inactive Members may apply for a restoration to active membership.

Upon the review and approval by the Board, membership status shall then be re-classified and members be notified accordingly.

- 3.1.5. Youth, Honorary and Inactive Members may share all rights and responsibilities as the Active Members, except the rights to vote, to elect and to be elected

3.2. Membership Renewal

Active Members shall indicate annually their wish to maintain membership. This shall be done in writing in January. The Board will then post the revised membership list at least two (2) weeks prior to the annual membership meeting to allow for adjustment if justified.

3.3. Membership Termination

- 3.3.1. All members who wish to voluntarily terminate membership shall give notice to the Board in writing.

- 3.3.2. Active Member who acts in repudiation against the principles expressed in the Objectives (Preamble), Purpose (Article II) and Statement of Faith (Article III) as set out in the Local Church Constitution or otherwise conducts in a way which amounts to reproach to biblical teachings. Furthermore, shows no response to proper counseling and/ or disciplinary action (see CM&A Manual). The Board then reviews and approves with majority of Board members present shall remove name from the membership list and notify such action appropriately.

- 3.3.3. Inactive Members who remain on the inactive list for a year without change of status shall be terminated from the inactive member list.

4. **Government**

- 4.1. The fiscal year for this Church is from January 1 to December 31 of each year.

- 4.2. The annual membership meeting shall be within three (3) months after fiscal yearend. The exact date and place of the meeting shall be determined by the Board.

- 4.3. In addition to the annual membership meeting, the Board may call special membership meeting throughout the year. The date and agenda of such special meeting shall be determined by the Board.

- 4.4. Members shall be publically notified about any and all membership meetings at least two (2) Sundays before the event. The date, time, place and agenda for the meetings are to be announced verbally in services and written in weekly bulletin or posted on the bulletin board.

- 4.5. The quorum for any membership meeting shall be a simple majority of Active Members. If a quorum is not present at a meeting, the chairman of the meeting shall announce the date, time and place for the



meeting to be rescheduled which shall be within two (2) weeks. The active members present at the rescheduled meeting shall be deemed as a quorum for that meeting.

- 4.6. The Annual Report and be distributed to members at least two (2) weeks prior to the annual membership meeting.
- 4.7. A financial auditor shall be appointed at each annual meeting to hold office until the next annual meeting.

5. Board of Stewards (referred to as The Board)

- 5.1. The Board shall consist of at least four (4) and maximum sixteen (16) members, except the Senior Pastor, all Board members are to be nominated by the nomination committee and be affirmed by the majority of active members.
- 5.2. Except the Senior Pastor, all members serve a two-year term. Board members may be re-nominated and be re-affirmed for only one more two- year term. Term starts the first day of the month right after the annual meeting.
- 5.3. The officers shall consist minimally Chairman, Vice Chairman, Secretary and Treasurer. They shall be elected among the board members except the post of Board Chairman which shall be filled or appointed by the Senior Pastor.
- 5.4. The quorum of the monthly board meeting is the majority of the members. The issues raised during the meeting shall be decided by the majority of the members in attendance. In the event of a tie vote, the Chairman shall cast the deciding vote.
- 5.5. Special committees may be appointed as need arises, and deemed to be fit by the Board. The Chairman of such committee shall be the Senior Pastor or his appointee.

6. Stewards (Board members)

- 6.1. If a Board Member misses three (3) consecutive monthly board meetings without just cause, will be deemed as vacating the post. The Board may appoint an active member to fill the post until the next annual membership meeting.

7. Nomination Committee

In accordance with Article XIII of Local Church Constitution, there shall be two (2) Nomination Committee members elected among the Regular Members in a specially called membership meeting. The Board shall select two (2) of the current Board Members to join the Committee. The Senior Pastor or his designate shall be the fifth Committee Member. The Committee shall nominate a list of candidates who meet the biblical principle and have demonstrated godly life, faithful service and full commitment to the Church and God's kingdom.

8. Bylaws and Amendment

- 8.1. Bylaws and subsequent amendments need to be adopted by majority of Active Members in attendance in a membership meeting.
- 8.2. Be approved by the District Executive Committee.